



**PREMISES DEPARTMENT
ZONAL OFFICE RAIPUR**

TENDER DOCUMENT INTERIOR FURNISHING & ELECTRICAL WORK (INCLUDING LAN CABLING) AND SUPPLY OF FURNITURE & ELECTRICAL ITEMS IN NEW PREMISES OF INDIAN BANK– MUNGELI BRANCH, DISTRICT-MUNGELI PIN-495334

PART I– TECHNICAL BID

Last date for submission of Bid	25.11.2025 upto 15:00 HRS at Indian Bank, Zonal Office Raipur, Premises Department First floor, New shanti nagar Raipur pin- 492001.(C.G)
Date of Opening of Tender	26.11.2025 at 11:00 HRS at Indian Bank Zonal Office Raipur , Premises Department First floor, New shanti nagar Raipur pin- 492001.(C.G)
Cost of Tender	Free of Cost

NAME OF THE FIRM :

ADDRESS OF FIRM :





ZONAL OFFICE – RAIPUR

NOTICE INVITING TENDER

Indian Bank, Zonal Office Raipur invites sealed bids under Two Bid System containing Part-I (Technical Bid) & Part – II (Financial Bid) from Established Contractors complying minimum qualification criteria for Interior Furnishing Work as per Tender .“Tender for Interior Furnishing & Electrical work (including LAN cabling)and supply of furniture &electrical items in existing Premises of Mungeli Branch & ATM, District – Mungeli. The Tender Documents can be downloaded from the Bank’s website (www.indianbank.bank.in or www.indianbank.in) under Tender Column.

1.	Name of work	Interior Furnishing & Electrical work (including LAN cabling) and supply of furniture & electrical items in premises of Indian Bank – Mungeli Branch &ATM, District- Mungeli
2.	Period of completion	20 days to be reckoned from 3 th day from the date of issue of the Work Order or handing over of site whichever is later
3.	Validity of Tender	90 Days from the date of opening
4.	Defects Liability Period	12 Months from the date of virtual completion of work
5.	Earnest Money Deposit	Rs.8,000/- (Rupees Eight thousand only) by way of DD in favour of Indian Bank payable at Raipur <i>*Firms registered with MSME / NSIC with valid certificates issued by GOI are exempted from submitting EMD along with bid.</i>
6.	Initial Security Deposit (ISD)	After acceptance of Work Order, Contractor shall submit ISD of 2% of the Bid / Contract Amount in the form of DD.
7.	Retention Money (RM)	8% of the Bill Amount (RA Bill / Final Bill) excluding Taxes
8.	Total Security Deposit (TSD) = ISD + RM	10% of the Bid Amount (ISD – 2% & RM – 8%) ISD Amount will be refunded to Contractor within 14 days from the issue Of Work Completion Certificate by the Architect and the Retention Money will be refunded after the completion of defect liability period.
9.	Interim / Adhoc Payment	No Interim / Adhoc Payment is allowed.
10.	Liquidated Damages	1% per week of the Contract Value subject to maximum total of 10% of final Contract value
11.	Tender Documents	Tender documents can be obtained from the Bank’s website (www.indianbank.in) under Tenders column.
12.	Last date for the submission of Bids	25.11.2025 upto 15:00 HRS at Indian Bank, Zonal Office Raipur, First floor ,Premises Department, New shanti nagar, Raipur(C.G)-492001
13.	Date of opening of Tender	26.11.2025 at 11:00 HRS at Indian Bank, Zonal Office Raipur, First floor ,Premises Department, New shanti nagar, Raipur(C.G)-492001
14.	Minimum Eligibility Criteria	1. Should be in same line of activity minimum for the past 5 years in carrying out similar nature of works ending 31.07.2025. <i>Please furnish Purchase Order / Work Order / Client's Completion Certificate / Empanelment Letter issued by PSBs / PSUs / Central Government / State Government to confirm the same.</i> 2. Should have Registered Office in R A I P U R <i>Please furnish requisite document as proof.</i>

Handwritten signatures and initials.





		<p>3. Should have carried out similar work in the last 5 years in Public Sector Banks. <i>Copy of TDS Certificate & Work Order / Completion Certificate showing value of work satisfying the above eligibility criteria is to be enclosed.</i></p> <p>Similar works means: Interior Furnishing Work (Wall Panelling, Partition Work, False Ceiling & Other Interior Works) for any Public Sector Banks/ Public Sector Units/ Central or State Government Departments.</p> <p>4. Contractors applying for this tender should possess the valid "A" Class Electrical contractor's license, issued by the Electrical Inspector to Government, Chhattisgarh Pradesh, Raipur in the name of the contractor or permanent employee of the company. Photocopy of such license should be submitted with the application.</p> <p>5. Should be empanelled in at least 2 Public Sector Banks / Public Sector Units / Central or State Governments <i>Please furnish copy of valid empanelment letters as documentary proof</i></p> <p>6. Should have valid GST No.</p> <p>7. Should be registered with Income Tax Authority</p> <p><i>The bidders must satisfy the above criteria and furnish the relevant documents as proof. If the Vendors fails to provide relevant documents and meet the minimum eligibility criteria as mentioned above, Bank would disqualify the bidder without assigning any reason whatsoever.</i></p>
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Note:

1. Tenderers are required to submit the bid in 2 parts namely **Technical bid** and **financial bid**. The Technical bid is to be submitted in sealed cover along with, Necessary documents prescribed in the Bids, Forms and EMD. The Financial bid shall be submitted in a separate sealed cover. The Technical and Financial bids are to be put in a master envelope (**3rd Cover**) and sealed and super-scribed '**Tender for Interior Furnishing & Electrical work (including LAN cabling) and supply of furniture & electrical items** in Premises of Indian Bank, Zonal Office Raipur, First floor ,Premises Department, New shanti nagar, Raipur(C.G)-492001and addressed to the Zonal Manager, Indian Bank, Zonal Office Raipur, Premises Department,
2. Conditional tenders, late tenders, tenders without EMD or EMD not enclosed with Technical Bids, will be summarily rejected. Any tender received open, late or not meeting all the tender conditions / Bids not filled up in Pen are liable to be rejected.
3. Earnest money will not carry any interest.
4. If any information furnished by the applicant is found incorrect at a later stage, he shall be liable to be debarred from taking up the work in Indian Bank.
5. The Bank reserves the right to verify the particulars furnished by the applicant independently.

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6. Short-listing of contractors will be finalized after inspection of works and obtaining confidential reports (if required) from previous employers for only those firms who fulfill the aforesaid Pre- qualification criteria and that specified in Technical bid.
7. Bank is not bound to accept the Lowest (L1) bidder and reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.
8. Part bidding will not be accepted.
9. Submission of this tender document by a bidder implies that he/she has read this notice and other contract / documents and has made himself aware of the scope, specifications, conditions, liabilities and duties bearing on the execution of the contract.
10. Return of EMD of remaining bidders who were unsuccessful in the bidding process will be done within a reasonable time say not exceeding 14 days from the date of acceptance of tender submitted by the L1 bidder.
11. Each and every page of the tender documents and correspondences accompanying the tender shall have to be duly signed and stamped by the Bidder / Authorised Signatory before submission.
12. The rates quoted by the bidder shall be based only on the specifications and conditions of the tender documents.
13. Bank is not liable to make any payment to bidders for preparation to submit the bid.
14. Clarifications, if any, pertaining to this bids may be referred to Indian Bank, Premises Department, Zonal Office Raipur through E-mail Id – zoraipur@indianbank.co.in


DEPUTY ZONAL MANAGER
