

Ref : ZO/JPR/IT/TENDER/2025-26/124

Date:03.12.2025

SUB: REQUEST FOR QUOTATION {RFQ} FOR DISPOSAL OF OBSOLETE IT HARDWARE/EQUIPMENT (ATM/BNA, DESKTOP PC WITHOUT MONITOR, MONITOR, SERVER, PRINTER, UPS, BATTERIES, ROUTER/SWITCH, KEYBOARD AND MOUSE ETC) AT INDIAN BANK BRANCHES UNDER ZO JAIPUR,RAJASTHAN.

Indian Bank invites sealed quotations for disposal of obsolete IT Hardware/equipment (ATM/BNA, Desktop PC without Monitor, Monitor, Server, Printer, UPS, Batteries, Router/Switch, Keyboard and Mouse etc.) as E-Waste (As detailed in Annexure-I) lying at various Indian Bank branches under ZO JAIPUR,RAJASTHAN on "As is where is" and "As is what is" basis from eligible registered and empanelled e-waste dismantler or recycler with Central/State Pollution Control Board whose license is currently valid.

You are requested to submit the quotation as per the tender format enclosed.

Please note that your quotation is subject to the terms and conditions mentioned below.

TERMS AND CONDITIONS

1. The completed tender form (Annexure-II) with Earnest Money Deposit (EMD) Declaration (Annexure-IV) shall be submitted to the below mentioned address duly sealed and signed by Authorized Signatory of the Company on their letter head on or before 03.00 PM on 22.12.2025

Information Technology Department,

Indian Bank, Zonal Office, Jaipur : SF -50 , 2nd Floor,
Manglam JTM Mall, Near Jagatpura Railway Station ,Model
Town, Jaipur 302017, Rajasthan, Website:
www.indianbank.in

2. Quotations will be opened on 22.12.2025 at 4.00 PM and sale order will be issued to Highest Quoted (H1) bidder.
3. The tender schedule should be filled in both figures and words in legible handwriting (Capital Letters). In case of discrepancy, between amount written in words and figures, the higher amount written in words/figures will be taken into consideration.
4. The bidder should be e-waste dismantler or recycler registered with Central/State Pollution Control Board whose license is currently valid. A copy of valid license certificate is to be submitted.
5. Ineligible / Incomplete tenders are liable for rejection.
6. All the items are to be sold on "As is where is" and "As is what is" basis and no correspondence will be entertained in this regard.

7. The bidders can inspect the items available for disposal at Indian Bank, respective branches before submitting the tender during the office hours. It is the responsibility of the bidder to inspect the items before submitting the tender. Although efforts have been made to ascertain quantity of obsolete items, still there is scope for some variation while collecting items physically at branches.
8. The successful bidder should deposit the full EMD amount quoted in the form of DD favoring "Indian Bank" payable at JAIPUR/ Online Transfer through NEFT/RTGS/IMPS/UPI etc. in below mentioned account within 2 days from the date of sale order:

Account No: 98741096382

Account Name: M/s. ZONAL OFFICE JAIPUR

IFSC Code: IDIB000M314

Branch: MALVIYA NAGAR

9. In case of failure to deposit the DD/Online for full amount quoted or withdrawal of the Bid by successful bidder, Bank may take appropriate action against the bidder including Blacklisting of the Firm and rejection of tender.
10. The successful bidder after depositing the amount quoted in the bid and accepted by the Bank in full should remove the materials after degaussing or physically punching/ drilling the hard disk drive/storage at their own cost at Bank's Location.
11. As the names of Branches mentioned in Annexure-I is indicative and is as per present requirement, the bank reserves its rights to add more branches as per availability of old/obsolete hardware in those branches till the issue of confirmed sale order.
12. After depositing the full amount quoted, successful bidder has to remove the e-waste equipments from the premises of the Bank within 1 week.
13. It would be the responsibility of the bidder for safe transit of the e-waste from Bank's premises to bidder location. In case of any untoward incident happened during transition of e-waste, the bidder should be held sole responsible for the loss/consequences.
14. Bidder has to submit RFQ document dully signed by authorized signatory under the seal of the company in every page.
15. The Bank reserves its right to accept or reject any or all tenders at any point without assigning any reason and the decision of the Bank will be final.
16. The successful bidder has to submit the certificate (as per Annexure-III) duly sealed and signed by Authorized Signatory of the Company on their letter head stating that the material is disposed-off as per e-Waste disposal guidelines in force.
17. The Bids should remain valid for the period of 180 days after the last date for submission of bid prescribed. A bid valid for a shorter period shall be rejected by the Bank as non-responsive. Bank may seek extension of bid validity, if required.

Zonal Manager
ZO JAIPUR



ANNEXURE-I

DETAILS OF EQUIPMENTS AT BRANCHES

S.No	BR CODE	BRANCH NAME	ITEM NAME	QTY	ADDRESS
1	6888	JHUNJHUNU	CPU	4	LOTASARA PARADISE, 5/11 MAAN NAGAR, ROAD NO. 02, JHUNJHUNUDIST. - JHUNJHUNU333001
2	6888	JHUNJHUNU	NOTE COUNTING MACHINE	1	
3	3112	MUHANA MANDI	CPU	3	PLOT NO. 138, KESAR NAGAR, VILLAGE - SUKHIYA,,TEHSIL - SANGANER. 302020
4	3112	MUHANA MANDI	MONITOR	2	
5	6998	BASSI	CPU	3	NH-11. Opp. Balram Ashram, Bassi Chak Stand, Bassi, Jaipur, RajasthanDIST. - JAIPUR303301
6	5614	SAMREDKALAN	MONITOR	2	VILL. & P. O. SAMREDKALAN, BLOCK- RAMGARH BANDHDIST.- JAIPUR303109
7	7431	RASISAR	CPU	4	Gram Panchayat Rasisar, Office of Gram Panchayat, Rasisar, Panchayat Samiti- Panchu, Tehsil- Nokha, Distt- Bikaner, PIN- 334801DIST.- BIKANER334801
8	7431	RASISAR	FLAT SCANNER	1	
9	7431	RASISAR	DD PRINTER	1	
10	7431	RASISAR	UPS 6 KVA	1	
11	7431	RASISAR	PASSBOOK PRINTER	2	
12	7431	RASISAR	PRINTER	1	
14	7431	RASISAR	UV LAMP	1	
15	7431	RASISAR	MONITOR	2	
16	6149	JANTA COLONY	PASSBOOK PRINTER	1	A-13, Near Deen Dayal Upadhyay Circle, JANTA COLONY, JAIPUR DIST.- JAIPUR302004
17	6149	JANTA COLONY	MONITOR	7	
18	6149	JANTA COLONY	CPU	6	
19	6251	DAUSA	CPU WITH MONITOR	7	F-559, OPP. PWD OFFICE, AGRA ROAD, DAUSADIST.- DAUSA303303
20	6251	DAUSA	SERVER PC	1	
21	6251	DAUSA	CPU	1	
22	7214	MUNIDYA RAMSAR	PASSBOOK PRINTER	1	Main Road Vill and Post Mundiya Ramsar, Sirasi Begas Road Jaipur DIST.- JAIPUR302012
23	7214	MUNIDYA RAMSAR	DD PRINTER	1	
24	7214	MUNIDYA RAMSAR	CASH COUNTING	1	
25	7214	MUNIDYA RAMSAR	DMP	1	
26	7214	MUNIDYA RAMSAR	SCANNER	1	
27	7214	MUNIDYA RAMSAR	CPU	6	
28	7214	MUNIDYA RAMSAR	DVR	1	
29	7214	MUNIDYA RAMSAR	MONITOR	4	
30	4430	SCHEME 10 ALWAR	BIOMETRIC	4	32, VIJAY MANDIR ROAD, SHEME, NO.2, LAJPAT NAGAR , ALWARDIST.- ALWAR301001
31	4430	SCHEME 10 ALWAR	CPU	5	
32	4430	SCHEME 10 ALWAR	MONITOR	5	
33	4430	SCHEME 10 ALWAR	PASSBOOK PRINTER	1	
34	4430	SCHEME 10 ALWAR	LASER PRINTER	3	255 NEB ,SUBHASH NAGAR,ALWAR 301001
35	2636	SUBHASH NAGAR ALWAR	SCANNER	1	
36	2636	SUBHASH NAGAR	PASSBOOK	4	



		ALWAR	PRINTER		
37	2636	SUBHASH NAGAR ALWAR	CPU	4	
38	2636	SUBHASH NAGAR ALWAR	UPS	1	
39	2636	SUBHASH NAGAR ALWAR	STABILIZER	1	
40	2636	SUBHASH NAGAR ALWAR	MONITOR	3	
41	2636	SUBHASH NAGAR ALWAR	SCANNER	1	
42	3059	VIDHYADHAR NAGAR	MONITOR	3	
43	3059	VIDHYADHAR NAGAR	CPU	3	
44	3059	VIDHYADHAR NAGAR	PASSBOOK PRINTER	1	DOON ENCLAVE 16 JAMANA COLONY VISTAR, BIYANI COLLEGE ROAD,VIDHYADHAR NAGAR 302039
45	7500	BAMBLOO	MONITOR	3	
46	7500	BAMBLOO	CPU	1	
47	7500	BAMBLOO	ROUTER	1	
48	7500	BAMBLOO	SCANNER	1	
49	7500	BAMBLOO	PASSBOOK PRINTER	1	VILL BAMBLOOGRAM PANCHAYAT BAMBLOO TEHSIL BIKANER 334022 DIST.- BIKANER334022
50	2964	NARAYAN VIHAR	MONITOR	1	S-BLOCK, OPP BHAKAR MARRIAGE GARDEN 302020 NARAYAN VIHAR,MANSAROVAR,JAIPUR MANSAROVAR
51	2964	NARAYAN VIHAR	SERVER PC	1	
52	6131	SIKAR MAIN	MONITOR	1	TRIHAN BHAWAN, STATION ROAD, SIKARDIST.- SIKAR332001
53	6131	SIKAR MAIN	PC	3	
54	2243	CHURU	PC SERVER	2	
55	2243	CHURU	MONITOR	8	
56	2243	CHURU	PRINTER	2	NAI SARAK OPP. VISHWAKARMA MANDIR,CHURU 331001
57	2243	CHURU	SCANNER	1	
58	2243	CHURU	CPU	6	
59	3477	KAWNI	PRINTER	2	GRAM PANCHYAT BHAWAN, VILLAGE &POST-KAWANI 334001 TEHSIL-BIKANER, DISTRICT:-BIKANER KAWNI KAWNI
60	6377	LAXMANGARH	MONITOR	3	NEAR BAJAJ BHAWAN, WARD NO.16, LAXMAMGARHDIST.- SIKAR332311
61	2780	MALVIYA NAGAR	PRINTER	3	
62	2780	MALVIYA NAGAR	CPU	2	GIRDHAR MARG MALVIYA NAGAR MALVIYA NAGAR 302017
63	2780	MALVIYA NAGAR	MONITOR	2	
64	9638	ZO JAIPUR	CPU	9	Indian Bank , Zonal Office, Jaipur SF 50, JTM Mall, Near Jagatpura Flyover,Model Town , Malviya Nagar ,Jaipur Pincode:302017
65	9638	ZO JAIPUR	SERVER PC	1	
66	9638	ZO JAIPUR	MONITOR	3	

ANNEXURE-II

TENDER FORM

To
The Zonal Manager,
Indian Bank,
ZO JAIPUR, JAIPUR -
302017

Sub: Disposal of obsolete IT Hardware/equipment (**ATM/BNA, deposit kiosk, Desktop Pc without Monitor(CPU), Monitor, Server**, Printers, UPS, Batteries, Router/Switch, Mouse/Keyboard etc) at Indian Bank branches under ZO JAIPUR.

Ref: **ZO/JPR/IT/TENDER/2025-26/124** dated 03.12.2025

With reference to the above, we are pleased to inform our offer as below.

Item Type	Unit Rate (in Rs)
CPU	
Server CPU	
Monitor	
Laser Printer	
Passbook Printer	
DDBC printer	
Statement Printer	
Flatbed scanner	
ADF (Highspeed) scanner	
UPS	
UPS Batteries	
Kiosk Machine	
Network switch/router	
Biometric device	
Keyboard	
Mouse	
Bar code scanner	
Cash counting machine	
Other	
DVR/CCTV hard disk	
ATM machine	
Stabilizer	
Coin Vending Machine	

Description of items	Total Amount in (Rs.)
Servers & Other IT Hardware/equipment etc., on "AS IS WHERE IS" and "AS IS WHAT IS" BASIS as per total number of items given in Annexure-I (A)	
GST @ Applicable% on A (B)	
Total (A+B) (Inclusive of taxes)	

The amount quoted in words: _____

In case of discrepancy, total amount arrived after multiplying unit rate with number of items mentioned in Annexure-I will prevail.

The total price is inclusive of all misc. charges like transportation, labor, all taxes or any other expenses.

We are e-waste dismantler or recycler registered with Central/State Pollution Control Board and our registration is valid upto _____. (Proof of registration with validity period should be attached).

We will dispose-off the e-Waste in accordance with the timelines laid down in the GOI Guidelines currently in force and provide the certificate to this effect to the bank within 30 days of receipt of e- Waste.

We understood the terms and conditions of tender and also we will abide by the rules and regulations of Bank applicable for this tender.

***Signature of the bidder
with Seal Address of
the bidder with Tel No.***

Date

Mobile no.

Email:

ANNEXURE-III

CERTIFICATE FOR DISPOSAL OF EQUIPMENTS AS PER THE E-WASTE DISPOSAL GUIDELINES.

(TO BE SUBMITTED BY SUCCESSFUL BIDDER AFTER DISPOSAL OF E-WASTE ITEMS)

Date:

Sub: Certificate of disposal of Equipments at Indian Bank ZO JAIPUR, RAJASTHAN.

Ref: Indian Bank Tender ZO/JPR/IT/TENDER/2025-26/124 dated 03.12.2025

This is to certify that the equipments as detailed in the bid under reference purchased by us are disposed-off as per the Government Guidelines on e-waste disposal currently in force.

For _____

Signature _____

Name _____

Designation with stamp _____

ANNEXURE-IV

BID SECURITY DECLARATION

To
The Zonal Manager,
Indian Bank,
ZO JAIPUR,
JAIPUR-751007

Date:

Dear Sir,

Sub: Request for Quotation (RFQ) for Disposal of obsolete IT Hardware/equipment (ATM/BNA, deposit kiosk, Desktop Pc without Monitor, Monitor, Server, Printer, UPS, Batteries, Router/Switch, Keyboard etc.) at Branches under ZO JAIPUR.

Ref: ZO/JPR/IT/TENDER/2025-26/124 dated:03.12.2025

We declare that, we will not withdraw our bid during the period of bid validity specified in this RFQ and we will not fail or refuse to dispose-off the equipments as detailed in the bid under reference purchased by us as per the Government Guidelines on e-waste disposal currently in force.

Signature of Authorized Official

Name and Designation with Office Seal

Place:

Date:

CHECK LIST

S.No	Description	Documents to be submitted
1.	The bidder should be e-waste dismantler or recycler registered with Central/State Pollution Control board whose license is currently valid.	Submitcopy of valid license certificate.
2.	Tender form.	Bidder has to submit the completed tender form as per Annexure-II duly sealed and signed by Authorized Signatory of the Company on their letter head.
3	Earnest Money Deposit (EMD) Declaration. (Annexure-IV)	Bidder has to submit the Earnest Money Deposit (EMD) Declaration as per Annexure-IV duly sealed and signed by Authorized Signatory of the Company on their letter head.
4	RFQ document.	Bidder has to submit RFQ document dully signed by authorized signatory under the seal of the company in every page.